

North Carolina Community College System
Student Development Administrators Executive Board

Roundtable Discussion Meeting Minutes

September 17, 2008

Participants – Gene Purvis, Vance Granville CC; Carol Cullum, Cape Fear CC; Jamie Childress, Surry CC; Pam Harrell, Johnston CC; Wanda White, NCCCS; Van Wilson, NCCCS; Monty Hickman, NCCCS, Antonio Jordan, NCCCS, Dr. Delores A. Parker, NCCCS

Purpose of Meeting – Wanda White discussed the purpose of the meeting which consisted of the following:

- To discuss important issues relevant to Student Services
- Discuss and identify key state budget needs for NC Community College Student Service personnel
- Review State Biennial Budget request relating to Student Development Services areas
- Provide NCCCS updates in areas such as **(1)** Minority Male Mentoring, **(2)** Learn and Earn initiatives, **(3)** NCCCS Conference updates

State Biennial Budget – Item FC -5– Wanda White shared with the group three strategic areas which the state biennial budget would focus on during the next 4 years. The State Biennial budget – was scheduled to be reviewed by the State Board on 9/18/08 and approved for future action. The (3) strategic areas included the following:

1. **Creating Success for NC Students**
 - Faculty and Staff Salaries
 - Technical Equipment
2. **Creating Success for Critical Careers**
 - Allied Health & Technical Education

3. Creating Success for NC Businesses

- Customized Training

Counseling positions which have been requested for each NC Community college for the past three years has been included in *strategy #2* for a total of \$6 million for Counselors and \$6 million dollars for Allied Health. Ms. White noted that it would be important for the SDAA Executive board to identify the role and duties these counselors would carry out on the campus to insure funding approval.

Implementing Race/Ethnicity Changes – Van Wilson informed the group that all education institutions receiving federal funds were required to conform to new race/ethnicity collection and reporting guidelines by 2010-11. He asked if the board was aware of the requirement and suggested that college administrators began to look at the policy and the actions needed on their campus to meet the requirements. He also stated the System Office would be providing leadership to assist colleges in meeting this need. Mr. Wilson urged Executive Board members to share with Minority Male Mentoring colleges best practices developed on their campus to improve retention and graduation rates of Minority Males.

Transfer Student Status for Early College High School Students – Van Wilson discussed the concern that has been raised by counselors, students and college administrators regarding the college admission status of how graduates of Early College High Schools, dual enrollment programs and Learn and Earn students are being classified at 4 year colleges. He will speak with Bruce Mallette at the UNC General Administration to gain clarity as to whether students should be classified as transfer students, freshmen, or another status.

NC Community College System Conference – October 12 -14, 2008 – Dr. Parker shared with the group information regarding the upcoming System Conference which will be held at the Raleigh Convention Center. A total of 2,000 individuals had registered for the conference. An estimated 2,500 participants from NC Community Colleges are expected to attend. Approximately 38 sessions have been designed for Student Development Administrators. A representative from the Department of Education will provide a Federal Financial Aid update on

Monday, October 13, 2008, from 3:15 p.m. to 4:30 p.m. This session will be located in the Convention Center, Room 402.

Monty Hickman – provided an update regarding the following projects and workshops

- **Minority Male Mentoring** – Seventeen new colleges have received state grants to begin Minority Male Mentoring Programs. There are currently 38 colleges who have programs on their campuses. Thirty-two programs are funded. The purpose of the mentoring programs is to improve minority male student retention and graduation rates.
- **Financial Aid Continuing Education Course** - The course has been approved by the State Board to be offered during the 08/09 academic year. Students will earn 4 credits and a certificate of completion when completing the course. The course will be taught using NASFAA training materials. Approximately 15 colleges have agreed to offer the course. More details regarding the locations where the course will be taught will be provided in October.
- **Defaults Management Workshop** – A Default Management workshop will be offered on October 23, 2008, in partnership with CFNC for college financial aid administrators and Student Development Administrators. The workshop will assist colleges in developing default management initiatives to reduce and maintain low student loan default rates.

Cooperative Innovative High School Programs (CIHSP) Regional Meetings –

Antonio Jordan shared with the group the upcoming schedule of meetings planned to discuss with college administrators specific topics related to the Early College/Middle College High Schools and the Learn and

Earn Online programs that are currently in place. The meetings will take place from 10:00 am – 12:00 noon on the following schedule:

- September 23, 2008 – Asheville-buncombe TCC

- September 24, 2008 – Central Carolina Community College
- September 25, 2008 – Craven Community College

ADA Amendment Act – Karen Yerby reported that the new amendment is an addition to the ADA Act. The new amendment broadens the definition of disabilities. As a result colleges could have even more students qualifying for accommodations. She also mentioned the Jessica Lunsford Act – House Bill 933 which affects categories of sex offenders and their proximity to minors. Karen has discussed the Act with NCCCS Legal Counsel, Mrs. Shante’ Martin and is currently waiting for a response.

Discussion of Important Issues and Areas of Concern – Participants discussed issues of concerns as it related to NC Community College Student Service areas. These issues discussed are listed below:

- **Student Discipline** – Discipline as it relates to Early College High Schools are becoming an issue. There is a concern on the campuses of who should handle discipline outside the classroom. Concerns were expressed about the selection of Early College High School students.
- **Campus Security** – There are poorly trained security officers on some of the campuses. Participants discussed where funding comes from to assist with campus security. Cape Fear CC utilizes Wilmington Police Officers to provide security on the campus at various times during the week.
 - **Funding needs** to be made available for more campus security – Gene Purvis shared information regarding an Emergency Management drill that took place on Vance Granville Community College campus. The drill involved using email alerts, text messages, security and walkie talkies.
 - **Need more technology** to notify students in the classroom of campus emergencies.

- Reviewing Campus Security policies – Mr. Wilson suggested that each college review and update their Campus Security policy to insure adequate preparation for emergencies.
- **Simplification of High School Program** - There should be a simplification of High School Program coding, procedures and program descriptions. Many counselors, educators and others are confused about the difference between the high school programs in which students are also enrolled in college courses. (Examples include, Early College High School, Huskins, Dual Enrolled and Learn and Earn Online students.)
- **Mental Health Counseling** – Mental Health Counseling is becoming critical to a wide range of students being served at Community Colleges. There is currently a shortage of counselors serving students in this capacity.
- **Service to Special Populations** - Service to special populations is becoming a great concern to Student Service Administrators as they deal with the many student issues. There are now more than (3) times the number of Veterans enrolled in college now. These individuals have many issues and concerns that often need to be addressed during their enrollment in college.
- **Guidance on how to offer Student Services Virtual Learning Environment** – Concern was expressed regarding whether Student Service officers are trained to handle online distant education students. There is a need for training for staff and funding for technology in this area.

Function of Counselor Position - The board discussed briefly some of the functions of the Counseling position. Each college will receive one counselor position if the biennial budget item is approved by state legislators. Board members agreed to send suggestions to Wanda White of responsibilities to include in the position job description to insure the positions meets the needs of each campus.

SDAA President Update – Pam Harrell reported on the Trustee Association meeting which she attended. She shared information regarding a session which she facilitated titled “The Resolution of the Admission of Illegal Aliens in Schools”. She also provided the following updates regarding the NCCCS Conference.

- **N3CSDPA – Preconference Meeting and Reception** will be held on 10-12-08 from 2:00 pm – 4:00 pm. All Student Development Service personnel attending the conference are encouraged to attend. She is currently working on obtaining a listing of all Student Development personnel who will attend the conference.
- **SDAA –Association Business meeting** - will be held 10-13-08 in the Convention Center-201.
- **N3CSDPA Breakfast Business Meeting** – will be held in the Convention Center, Ballroom A on October 14, 2008 from 7:30 am to 9:00 am.

Adjournment

The meeting was adjourned at approximately 12:15 pm.